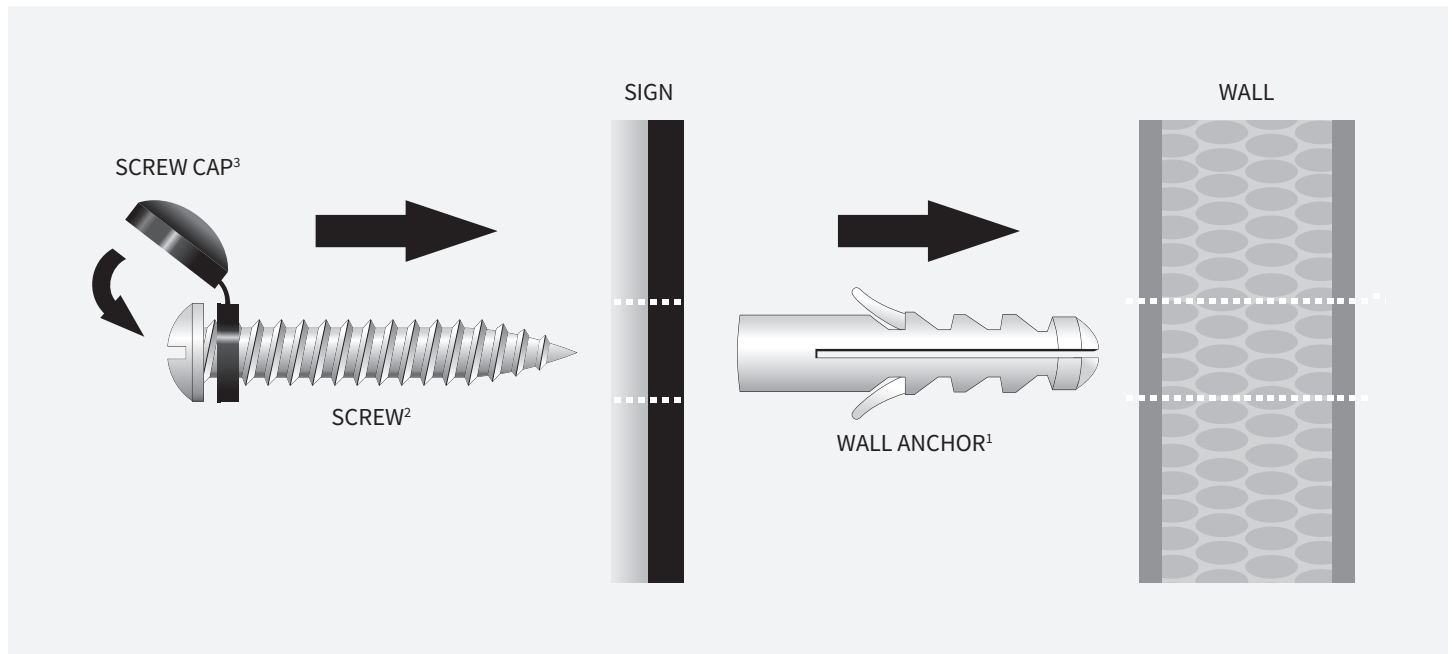


GENERAL SIGN INSTALLATION

These instructions are intended for installation on concrete, brick or drywall surfaces. Always consult your internal maintenance department to discuss the specifics of your project.



1. Find someone to assist with installation. Do not attempt to install yourself.
2. Measure the space you have designated for the sign and determine where it should be placed.
3. Place the sign against the wall and check to make sure it is level. Mark the sign in pencil where you would like to place screws.
4. Pre-drill the sign in the marked locations using a ¼” wood drill bit. Use the sign as a template to mark the wall with a pencil through the pre-drilled holes.
5. Using a drill bit appropriate for your wall surface, drill ¼” holes at the marked locations. Install multi-surface, plastic wall anchors¹ using a rubber mallet.
6. Install the sign with the provided screws², making sure the plastic screw cap³ is attached.
7. Complete the installation by snapping the screw caps³ closed over the screw head.

Should you require assistance during installation, please give us a call for more information.